

THE NATIONAL SHOWCAVES CENTRE FOR WALES DAN-YR-OGOF

Guidance for those who wish to marry on approved premises

1. As soon as the couple have made provisional arrangements at the National Showcaves Centre for Wales, they should contact the Superintendent Registrar for the district in which the premises are situated.
Telephone: **01639 845574**
2. Without the presence of this Superintendent Registrar and a Registrar there can be no marriage, and any arrangements for the use of the premises depend entirely upon their availability. It is, therefore, essential that the couple make an advance booking with the Superintendent Registrar for his/her attendance at their proposed marriage as soon as a booking can be accepted. The Registrars fee will be payable before the ceremony.
3. The couple will also have to give notice of marriage to the superintendent Registrar of the district(s) in which they live. This notice must be given in person by one of the couple but is valid for only 12 months. One of the couple should, therefore, attend the register office where they live as soon as possible so that notice can be given.
4. The couple are warned that any arrangements made for a marriage to take place on the approved premises are dependent on:
 - a) the attendance of the Superintendent Registrar and a Registrar for the district in which the premises are situated, and
 - b) the issue of the authority or authorities for marriage by the superintendent registrar(s) to whom notice of marriage was given.
5. When notice is given in a different registration district to the one where the marriage is taking place, the couple will have to collect the authority before the ceremony and ensure that it is delivered to the Registrar who is to attend the ceremony.
6. The couple should be advised that only a civil, non-religious ceremony can be permitted by the Superintendent Registrar. Any music, reading, words or performance which form any part of the ceremony must be agreed upon in advance with the Superintendent Registrar who will be attending the ceremony.
7. Any rights of copyright for music, readings, etc. permitted at the ceremony are a matter for the couple and the holder of the approval.

